

**The Nar Valley Federation of Church Academies**  
**Full Meeting of the Local Governing Body**  
**6.00pm, 12<sup>th</sup> July 2016**  
**Narborough CE Primary Academy**



- Items highlighted in pink are available to download from GovernorHub – DNEAT Service Area – Resources/Resources for DNEAT Clerks and Chairs
- Items highlighted in green are available to download from your GovernorHub Documents section in the Academy Specific Resources folder

<b>SUMMER TERM 2016 (2) - AGENDA</b>			
<b>Opening Prayer</b>			
<b>No</b>	<b>Description</b>	<b>Lead</b>	<b>Paper Ref</b>
<b>1</b>	<b>Absence</b>		
1.1	Receive Apologies for absence		n/a
1.2	Consent/Non-consent to absence		
<b>2</b>	<b>Pecuniary and Other Interests</b>	Clerk	
2.1	Declaration of any pecuniary or other interest with regard to items on the agenda		
<b>3</b>	<b>Governing Body Membership</b>	Chair	
3.1	Review and record appointments, resignations and vacancies.		
3.2	Allocate roles of EYFS, Educational Visits & Mentoring Governors.		
<b>4</b>	<b>Request for AOB items</b>		
4.1	Notification of AOB items to be considered at this meeting		
<b>5</b>	<b>Minutes of Previous Meeting</b>	Chair	
5.1	To approve the minutes of the meeting held on 24/05/2016		
5.2	Matters arising from minutes		
5.3	Review actions from previous meetings		
<b>6</b>	<b>Academy Development and Improvement</b>	HT	
6.1	To receive and consider the <u>written</u> Headteacher's Report including updates on: <ul style="list-style-type: none"> <li>• NOR, Attendance, Exclusions, Reportable Incidents</li> <li>• Progress against key priorities for the academy</li> <li>• Quality of teaching, learning and assessment and outcomes for pupils, including impact of Pupil and Sports Premium funding</li> <li>• Safeguarding</li> <li>• Health &amp; Safety</li> </ul>		

6.2	To receive and consider Governor Visits/Monitoring Programme (including views of learners, parents/carers, staff, etc) undertaken by governors within the monitoring and evaluation programme		
<b>7</b>	<b>Budget and Related Items</b>		
7.1	Budget Plan 2015/2016 – to receive an update on the current budget report with commentary for the academic year		
7.2	Update on finance audit by Larking & Gowen on behalf of DNEAT		
<b>8</b>	<b>Academy Website Review</b>		
8.1	To review Website Audit (March 2016) compliance checklist		
<b>9</b>	<b>Committee Reports</b>		
9.1	Receive Committee Reports		
<b>10</b>	<b>CPD for Governors</b>		
10.1	Review progress for completion of a Skills Analysis audit		
10.2	Review training attended by governors		
<b>11</b>	<b>Educational Visits</b>		
11.1	To note forthcoming educational visits		
<b>12</b>	<b>Statutory and Non-Statutory Policies</b>		<a href="http://www.dneat.org/policies-and-procedures">http://www.dneat.org/policies-and-procedures</a>
12.1	<p>To adopt the following policies</p> <ul style="list-style-type: none"> <li>• Collective Worship Policy for Academies</li> <li>• Anti-Bullying Policy (Pupils)</li> <li>• Supporting Pupils with Medical Conditions</li> <li>• Administration of Medicines</li> <li>• Disciplinary Procedures</li> <li>• Recruitment Selection Policy and Procedure</li> <li>• Exit Interview Procedure</li> <li>• EYFS (NVF Policy)</li> </ul>		
<b>13</b>	<b>Communication</b>		
13.1	To receive an update from the Chair/Head on communications from key stakeholders (eg DNEAT, Pupils, Parents, Staff, etc)		
<b>14</b>	<b>Any Other Business</b>		n/a
14.1	Of sufficient urgency and importance to be discussed and to be agreed with the Chair prior to the meeting		
<b>15</b>	<b>Dates of Next Meetings</b>		
15.1	To plan dates for meetings for 2016-2017 in accordance with the DNEAT Governance Framework for 2016-17 (omit if done at Summer-1 meeting)		
<b>Reflection: What impact will this meeting have on the outcomes for the pupils in our academies?</b>			
<b>Closing Prayer</b>			

