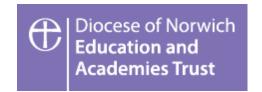
The Nar Valley Federation of Church Academies Full Meeting of Local Governing Body 6.00pm, 12th February 2019 At Sporle CE Primary Academy



SPRING-1 2019 AGENDA					
Description			Lead	Paper Ref	
1.	Opening formalities		Chair		
	1.1	Opening Prayer			
	1.2	Receive Apologies for Absence			
	1.3	Consent/Non-consent to absence			
	1.4	Declaration of any pecuniary or other interest with regard to items on			
		the agenda			
2.	Min				
	2.1	To approve the minutes of the meeting held on 11/12/18		Minutes	
	2.2	To review actions from previous meetings		Actions Summary	
	2.3	To discuss matters arising from the minutes			
3.	LGB	Membership	Chair		
	3.1	Review and record appointments, resignations and vacancies			
4.	Pres	entation from Senior/Middle Leader			
	4.1	Receive presentation from Senior/Middle Leader on NVF Bitesize	KS		
		Improvement Focuses (BIFs)			
5.	Hea	dteacher's Report	HT	• SOAP	
	5.1	Receive verbal report from Headteacher including the analysis of the		• 00	
		vulnerable groups across the school and progress re single change plan		• SCP	
6.		ormance Management (see Notes to Clerk)			
	6.1	Receive confirmation of Moderation/ Outcome for Headteacher			
	6.2	Performance Management Receive update re Teacher and Support Staff performance management			
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7.	_	orts from Committees and Designated/Link Governors			
	7.1	Receive verbal reports from Chairs of LGB Committees for meetings held		Committee	
		this half-term:		Minutes	
		7.1.1. Standards & Curriculum			
		7.1.2. Receive verbal report from Designated/Link Governors regarding			
		any activity they have undertaken since the last meeting			
		(Safeguarding, SEND, Looked After Children, Pupil Premium,			
		Sports Premium, Health & Safety, EAL, Website Compliance)			
8.	Gov	ernor Monitoring			
	8.1	Receive Governor Visit reports and discuss actions required	All	Visit Reports	
9.	Con	tinuous Professional Development for Governors			
	9.1	Discuss training requirements for whole LGB and individual governors,	All		
		particularly for those with designated responsibilities			

10. Policies	Chair	
10.1 Adopt the following Core Trust Policies:		Core Trust Policies
Management of Sickness Absence Policy		are on DNEAT
Recruitment of Ex-Offenders Policy		website
Staff Grievance Procedure		
Health & Safety Trust-wide Policy		
Staff Well-being Policy		
Disciplinary Procedures for All Employees Policy		
Data Retention Policy		
Safeguarding Trust-wide Policy		
Staff Bullying & Harrassment Policy		
Discretionary Leave of Absence Policy		
Continuous Professional Development (CPD) Policy		
Spiritual, Moral, Social & Cultural (SMSC) Development Policy		
40.2 A		
10.2 Agree and approve the following Nar Valley Federation Policies:		
NVF Assessment Policy		
11. Equality & Diversity Policies & related Accessibility Plans	KS	DNEAT Equality &
11.1 Review updated Equality and Diversity Policies and approve related NVF		Diversity Policies NVF Accessibility
Accessibility Plans		Plans
12. Published Admission Numbers	Chair	
12.1 Review Published Admission Numbers (PAN) and forecast NOR and		
consider any specific implications of falling/rising numbers (see Notes to Clerk)		
13. Annual Questionnaire to Parents & Carers	KS	Draft Annual
13.1 Review the draft Annual Questionnaire to Parents & Carers		Questionnaire
14. Any Other Business	Chair	
Of sufficient urgent and important to be discussed and to be agreed with the		
Chair prior to the meeting		
15. Closing Formalities	Chair	
15.1 Date, time, venue of next meeting		
15.2 Closing prayer/reflection		
2	1	

Notes to Clerk:

Item 6: Staff Governor should be requested to leave the meeting for this item

Item 11: If the LGB decide the PAN should be changed, an action should be recorded for the

Headteacher to make a recommendation to the Trust, via their AGEP

Notes for Governors:

Governors may wish to bear in mind the following questions and ensure that these are addressed during discussion with the senior leadership team at the meeting:

- Have you taken account of the key lines of enquiry in your Inspection Dashboard Summary Report (IDSR)?
- Have you identified all of the key weaknesses in your self-evaluation and not overstated your strengths?
- · Does your SCP address the key areas?
- Can you evidence leadership capacity by demonstrating that the actions you have taken/are taking are having a marked impact on provision and outcomes for pupils currently in the school?
- Are you well prepared to speak to the Lead Inspector and provide a full set of up-to-date information at that point?
- Can other leaders speak with the same authority, drawing upon a strong evidence base?
- Does your website represent your school as it is now and are key documents up-to-date?
- When discussing the Admission Numbers, consider what action is being taken to promote the school to ensure full take up of available places

