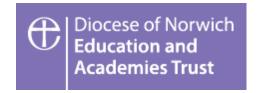
The Nar Valley Federation of Church Academies Full Meeting of Local Governing Body, Ipm on Tuesday 12th October 2021at Castle Acre Primary

'Working Together for the Good of All'



Let your light shine Matthew 5:16

We aim to become a community which nurtures individuals to develop a sense of belonging, purpose and self-belief in order for all to flourish and shine.

Our values of respect, responsibility, kindness, courage, hope and forgiveness are clearly illustrated in the parable of the Good Samaritan (Luke 10:25-37). This powerful message provides a basis to enable our children to flourish and shine as unique individuals.

AUTUMN-1 2021 AGENDA								
Description				Paper Ref				
1.	Opening formalities							
	1.1 Opening Prayer							
	1.2 Receive	Apologies for Absence						
	1.3 Consent/	Non-consent to absence						
	1.4 Complete	e Declaration of Pecuniary and Personal Interests		See Note 1 below				
	1.5 Declarati	on of any pecuniary or other interest with regard to items on						
	the agen	da						
2.	Elect Vice-Chair		Clerk					
	2.1 Election	of Vice-Chair						
3.	Minutes and Actions		Chair					
	3.1 To appro	ve the minutes of the meeting held on 20/7/2021 and the		Minutes				
	confiden	tial minutes of the meeting on 17/5/2021						
	3.2 To review	actions from previous meetings		Actions Summary				
	3.3 To discus	s matters arising from the minutes						
4.	LGB Code of Conduct		Chair					
	4.1 To adopt	the DNEAT Code of Conduct 2021-22		See Note 2 below				
5.	Scheme of Delegation and Terms of Reference		Chair	SoD & Signatory				
	5.1 To adopt	and sign the Scheme of Delegation for 2021-2022		Sheet				
	5.2 To adopt	the <u>Terms of Reference for the Full LGB</u>						

6.	LGB	Membership, Committees and Designated Governor Responsibility	Chair			
	6.1	Review and record appointments, resignations and vacancies				
	6.2	-				
	6.3	Designate responsibility to named governor for:				
		Safeguarding				
		Special Educational Needs and Disability (SEND)				
		Looked After Children (LAC or CLA) (not required if no LAC pupils)				
		 English as an Additional Language (EAL) (not required if no EAL 				
		pupils)				
		Pupil Premium				
		Sports Premium				
		Health & Safety				
		Website Compliance				
		RSHE				
		None				
NB:	Some	e schools appoint link governors for curriculum areas or cohorts;				
		g on the size of your school, you may wish to consider doing this				
7.		dteacher's Report	HT			
	7.1	Receive verbal report from Headteacher regarding key priorities for		Operational		
		2021-2022		Overview, SEFs, SCP,		
	7.2	Update on NVF Sports Premium		SOAPs		
	7.3	Update on NVF Pupil Premium		PP Strategy		
	7.4	Communication BIF Update		Statement		
8.	Rep	orts from Committees and Designated/Link Governors	Chair			
	8.1	Receive verbal reports from Chairs of LGB Committees:				
		8.1.1. Standards & Curriculum		S&C Minutes		
		8.1.2. HTPM (feedback regarding plan for HT and Teacher				
		Performance Management)				
	8.2	Receive verbal report from Designated/Link Governors (including				
		Subject Lead Governors) regarding any activity they have undertaken				
		since the last meeting – in particular:				
		8.2.1. Confirm that Academy website is fit for purpose and is	Des.Gov	Academy Website		
		statutorily compliant	Website Compliance	Compliance report		
9.	Safe	eguarding	22			
	9.1	Receive report from Safeguarding Governor to include their check on	Des Gov			
		Single Central Record for amendments each term (including Safer	Safeguarding			
		Recruitment check)				
	9.2	Receive Safeguarding Report from HT/DSL				
10	Gov		HT Chair			
10.	.0. Governor Monitoring 10.1 Receive/discuss monitoring reports		Citali	Visit Reports		
		Agree focus for future monitoring by governors		Visit Reports		
11			Chair			
11.		tinuous Professional Development for Governors	Chair	See Note 3 below		
	11.1	Discuss training requirements for whole LGB and individual governors,		See Note 3 DEIOM		
4/0	- II	particularly for those with designated responsibilities				
NB: all governors are expected to attend/undertake at least 2 training sessions						
eac	each year (either online or face to face)					

12.1 Adopt the following Core Trust Policies (if not previously adopted at Summer-2 LGB meeting): Policy Date emailed to Academy Office Safeguarding Sept 2021 DNEAT Continuous Professional Development (CPD) Lockdown, Invacuation and Evacuation Policy 29/9/21 12.2 Agree and approve the following Academy Policies: NVF Staff Handbook Critical Incidents Red Book 13. Closing Formalities 13.1 Date, time, venue of next meeting	12.	Policies	Chair		
Policy Safeguarding Sept 2021 DNEAT Continuous Professional Development (CPD) Lockdown, Invacuation and Evacuation Policy 12.2 Agree and approve the following Academy Policies: NVF Staff Handbook Critical Incidents Red Book 13. Closing Formalities National Policy		12.1 Adopt the following Core Trust Policies (if not pre		Core Trust Policies	
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		NVF Staff Handbook			
13.1 Date, time, venue of next meeting	13.	Closing Formalities	Chair		
		13.1 Date, time, venue of next meeting			
13.2 Closing prayer/reflection		13.2 Closing prayer/reflection			

Reflection

Are we confident that our Local Governing Body understands the academy's key priorities, knows what is being done to build upon its strengths and address its weaknesses and how our Christian vision informs this?

Governors should ask the following of each report/verbal presentation:

- 1. Where is there achievement (success) or underachievement (less success)?
- 2. To what extent?
- 3. Why?
- 4. What is being done about it?
- 5. How will we know action taken has been successful?

Notes

- 1. Declarations should be completed by each governor via GovernorHub. Go to your profile by clicking on your name at the top of the screen and then:
 - click the Declarations tab
 - Edit or delete existing declarations of interest by clicking on the 3 dots to the right of the declaration
 - To add a new declaration, click the 'Add a new declaration' button
 - Once your declarations are correct, click the Confirm button
- 2. Governors should confirm that they agree to abide by the LGB Code of Conduct by clicking on the relevant button in the Declarations section of GovernorHub (as per Note 1)
- 3. Lists of training courses can be found on GovernorHub in the Resources for all Governor / Governor CPD: Tools and Resources folder.

